



295/297 Kenilworth Road, Balsall Common CV7 7EL  
Telephone: 01676 535679 (Answering Machine)  
Email: [clerk@balsallparishcouncil.gov.uk](mailto:clerk@balsallparishcouncil.gov.uk)  
Web: [www.balsallparishcouncil.gov.uk](http://www.balsallparishcouncil.gov.uk)

## **Balsall Parish Council Meeting Wednesday 14<sup>th</sup> August 2024 @ 7:30pm**

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.  
Councillors are summoned to attend for the purpose of resolving the business to be transacted.  
The Public and Press are cordially invited to attend.

*J Parry-Evans*

Judith Parry-Evans  
Clerk & RFO  
8<sup>th</sup> August 2024

### **AGENDA**

1. **In Attendance**
2. **Apologies for absence:**
3. **Declarations of Interest**
4. **Council to note** the resignation of Gary Griffiths as a parish councillor effective from 15<sup>th</sup> July 2024.
5. **Minutes Resolution** to approve as a correct record the Minutes of the:  
(5.1) Parish Council Meeting held on Wednesday 10<sup>th</sup> July 2024
6. **Public Forum**  
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.  
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;
  - Councillor(s) may undertake to follow up the issue;
  - Agree an agenda item for the next meeting
7. **Ward Councillors to provide an update on items of interest**

## 8. Planning Applications

**(8.1) Council to consider and agree responses to the following Planning Applications;**

**PL/2024/01302/MINFHO** 94 Station Road Balsall Common Solihull CV7 7FL Erection of timber framed office outbuilding (4.9m x 3m x 2.887m), including removal of one number silver birch tree. Comments by 14<sup>th</sup> August (date extended)

**PL/2024/01268/TPO** 6 Burberry Grove Balsall Common Solihull CV7 7RB Reduce lateral limbs on ash trees, protected by TPO/00308, to boundary line that are overhanging the rear garden of 8 Speedwell Drive from 6 Burberry Grove. Comments by 8<sup>th</sup> August (date extended)

**(8.2) To note the following Planning Determinations;**

**PL/2024/00933/MINFHO** Cottage Farm Frog Lane Balsall Common Solihull – WITHDRAWN

**PL/2024/00911/LBC** Cottage Farm Frog Lane Balsall Common Solihull – WITHDRAWN

**PL/2024/00974/MINFHO** Bradnocks House Bradnocks Marsh Lane Bradnocks Marsh Solihull – APPROVED

**PL/2024/01091/MINFHO** Croft Farm Meer End Road Meer End Solihull - WITHDRAWN

**(8.3) Awaiting Planning decisions;**

**PL/2024/01104/MINFHO** Cottage Farm Frog Lane Balsall Common Solihull

**PL/2024/01105/LBC** Cottage Farm Frog Lane Balsall Common Solihull

**PL/2024/00734/MINFOT** Holly Grange Holly Lane Balsall Common Solihull

**PL/2024/00812/COU** Holly Grange Holly Lane Balsall Common Solihull

**PL/2024/00576/MINFHO** 40 Arden Close Balsall Common Solihull CV7 7NY

**PL/2021/03321/PPFL** Berkswell Service Station 52 Kenilworth Road Balsall Common Solihull

**PL/2024/01205/MINFHO** Howletts Farm Fernhill Lane Balsall Common Solihull

**PL/2024/01206/LBC** Howletts Farm Fernhill Lane Balsall Common Solihull

**PL/2024/01218/LBC** Howletts Farm Fernhill Lane Balsall Common Solihull

**PL/2024/01217/MINFHO** Howletts Farm Fernhill Lane Balsall Common Solihull

## 9. Accounts

### (9.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.07.24 – 31.07.24

**(9.2) To note** the Cashbook and Reserve Movements reports for July 2024

**(9.3) To approve** the following payments below using the General Power of Competence for the month of July 2024

**(9.4) To propose** to nominate two Councillors to authorise this month's bank payments as per Agenda Item **(9.3)**

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.08.24	Payslip	Tracey Carpenter	August Salary	-	-
31.07.24	2024/BPC34	J Parry-Evans	July temp clerk	-	1,493.75
09.07.24	1630	Vish Gardening Services Ltd	Planters maintenance	-	50.00
14.07.24	3806	Pied Piper	Mole Control July	17.00	102.00
23.07.24	626137	SMBC	Christmas Lighting 2024	1,149.20	6,895.20
28.07.24	1653	Vish Gardening Services Ltd	Planters water and mulch	-	74.50
31.07.24	July	Lance Judge-Porter	Graves maintenance project	-	787.50
31.07.24	July	Lance Judge-Porter	Reimbursement of materials	-	8.00
31.07.24	2023-0522	BC Village Hall	Room Hire	-	32.00
02.08.24	24-08-034	Fairways Contracting Ltd	Grounds Maintenance	240.33	1442.00
02.08.24	24-08-034	Fairways Contracting Ltd	Playground Inspections	23.19	139.16
02.08.24	1668	Vish Gardening Services Ltd	Planters water and mulch	-	74.50
02.07.24	2023-0502	BC Village Hall	Room Hire	-	32.00

**(9.5) Proposal to note** Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.07.24 – 31.07.24.

- \* Monthly Fee £3.00
- \* Monthly Adobe £0 – no charge June, July, August

10. **Proposal for Council** to consider a response to SMBC who are currently consulting on the Boroughs first Cultural Strategy. The survey link is provided with an opportunity to take part in future discussions and workshops. SMBC would like the survey links to be used on social media and other networks. The deadline for responses in the 31.8.24. [Cultural Strategy Survey \(solihull.gov.uk\)](https://www.solihull.gov.uk/cultural-strategy-survey)
11. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
12. **Proposal for Council** to note the [Proposed reforms to the National Planning Policy Framework and other changes to the planning system - GOV.UK \(www.gov.uk\)](https://www.gov.uk/proposed-reforms-to-the-national-planning-policy-framework) consultation which opened on 30 July and will close on 24 September. Council to consider whether it wished to respond to the consultation and if so to agree to set up a Working Group to consider its response.
13. **Proposal for Council** to note the outcome of an informal meeting of Ward Councillors and Berkswell and Balsall Parish Councillors with the Aldi Property Director and their planning consultant on 30th July.
14. **Proposal for Council** to note comments in response to Exagen.
15. **Proposal for Council** to raise the Cemetery Committee delegation level from £3,000 to £5,000 for 2024/24.
16. **Proposal for Council** to approve expenditure up to £1,500.00 for repairs to play and adult gym equipment in Willow. Council previously approved £500 (minute 9.2 12 June 2024). Quotations received to date:  
Broxap Ltd -Supply and fit Sky Stepper rear assembly = £105.00 ex VAT, Attend site and repair Sky Stepper = £225.00 ex VAT, Total (ex VAT) = £330.00  
Sutcliffe Play – Supply only parts for seesaw £582.07 ex VAT – Estimate for labour awaited.
17. **Proposal for Council** to approve quotation totalling £312.00 ex VAT for RoSPA Playsafety Ltd to undertake annual play area inspections during September 2024 as follows:

Oakley Green	£78
Oakley Playground	£78
Willow Park Gym	£78
Willow Park Play Area and MUGA	£78
18. **Proposal for Council** to support the response of Meriden Parish Council to the proposed boundary commission recommendations to remove Meriden from the current ward and link Meriden parish with Bickenhill and co-sign the submission.
19. **Date and Venue of Next Meeting**  
The next Parish Council Meeting will be on Wednesday 11th September 2024, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.